



National Junior Basketball

West San Jose NJB
PO Box 1194
Santa Clara, CA 95052-1194
westsanjosenjb.com

Online Registration Help

These instructions walk thru the process of registering players for West San Jose NJB using the online registration system.

1. Start

Start at the website: <http://westsanjosenjb.com/>

In the main Announcement section, click on the Register Now link

2. Login

The first screen you'll see is the login screen. For players that played last year, choose the Existing Members option. Otherwise, choose New Registration.

Returning parents can login below as "Existing Member".

Existing Members

If you have previously registered, you may log in here:

Email Address

Password

If you have forgotten your password, enter your email address above, then [click here](#)

New Registration

If you have not registered before, click New Member:

For existing members, continue with the next step. For new members, jump ahead to step 4.

3. Existing Members

For returning members, after login you will see a screen similar to the following. You should see your children from previous year(s) listed under Players in your account. Click the Register Now link on the right-hand side to proceed.

Home Make Payment Payment History Password

Welcome to the West San Jose NJB Registration Site

Registration for this upcoming season is now open. Do not mail in payments. These will be handled along with other paperwork at the "in person" registration sessions.

If you have any questions, please send email with details to: registration@westsanjosenjb.com.

You

[View My Account](#)
None - Register for one in the Available Programs Box to the right.

Program Registration

Online Registration for the 2009-10 Winter Session is now open.

Select a program to register for.
 WSJ NJB Winter League 2009 [View Info](#) | [Register Now](#)

Players in your account

[Cathy A. Carlson](#)
[Maura Carlson](#)
[Susan Carlson](#)

[Add a new player >>](#)

click here

On the next screen, simply click on the player name on the left to register them for this year.

Please select the Member below to register for Club programs.
 If you need to add a new Member click the "Add New Member" button below.

Choose a Member Below to Register ▼

[Cathy A. Carlson](#) [+ Add New Player](#)
[Maura Carlson](#)
[Susan Carlson](#)

Existing members should skip to step 7.

4. New Registration

For new registration, fill out the required fields for the parent:



Parent / Guardian Contact Information (Junior player registration)

10% complete



* required fields

Parent First Name*

Parent Last Name*

Middle Initial

Address*

City*

State*

Postal Code*

Phone #* (000 000-0000)

Gender Male Female

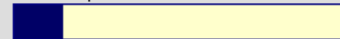
5. Parent Account

Next, create a login account for the parent (make sure to spell your email address correctly):

Account Information

* required fields

15% complete



Your account login ID will be your email address. Please enter your email address and a password.

Email*

Email Again*

Password*

If you have forgotten your password, enter your email address above, then [click here](#).

6. Player Account

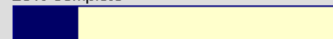
Next you'll fill out information for the player:



New Child Profile

* required fields

20% complete



First Name*

Last Name*

Middle Initial

Birthdate* (mm/dd/yyyy)


Gender Male Female

Relationship To You*

7. Payment Option

Next you'll be on the payment option screen. For the first child, choose the "First Child + Volunteer Deposit" option. For any siblings, choose the "Additional Child" option. Click Add for the appropriate fee, then click Next.

Player: John Cantoni

40% complete 

For the first child you are registering, please add the "First Child + Volunteer Deposit" to your cart. For any siblings, add "Additional Child (Sibling)" to your cart.

Payment will be collected at the in-person registration on September 10th or 17th. Please choose the "Checkout and Pay Later" option after registering all your children.

Click "Add" to select one or more member options below: Your Cart

Description	Fee	
Additional Child (Sibling)	\$325.00	<input type="button" value="Add"/>
First Child + Volunteer Deposit	\$425.00	<input type="button" value="Add"/>

Click "Next" to continue

8. Player Profile, Parent/Guardian, Emergency Contact

Next you'll fill out the player profile, parent contact info, and emergency contacts.

Member Additional Information:

50% complete

* required fields

Player Profile

Returning Player: *

Height (inches (i.e. 72)): *

Jersey Size: *

School Name: *

Grade: *

Player Parent/Guardian

Parent/Guardian 1

*First Name:

First Name:

*Last Name:

Last Name:

*Home Phone:

Home Phone:

*Work Phone:

Work Phone:

*Cell Phone:

Cell Phone:

Gender (M or F):

Gender (M or F):

*Email:

Email:

Emergency Contact

*Emergency Contact:

*Emergency Phone:

*Relationship:

*Physician:

*Physician Phone:

*Insurance Company:

*Policy Number:

*Medical Concerns:

9. Volunteer Positions

Next you'll be on the optional volunteer page. If there are specific key volunteer positions you are interested in, select them here before continuing. (Note: there are other volunteer opportunities throughout the season. Watch for emails from NJB for updates.)

Member Profile: John Cantoni

70% complete



Volunteers

Volunteers are critical to keeping this league running smoothly during the season. Below you see open volunteer positions that parents can choose from. As part of registration, each family will need to write a **separate check for \$100** to cover the volunteer "buy out". At the end of the season, if the parent has volunteered (and has their volunteer form signed off), the \$100 check will be returned.

Note that coaching positions will be subject to availability. If you're interested in coaching, please indicate that here and you'll be contacted by the player agents.

Volunteer #1

Name:

Email:

Phone:

As my first choice, Volunteer #1 would like to volunteer for:

As my second choice, Volunteer #1 would like to volunteer for:

- Gym Manager
- Team Parent
- Assistant Coach
- Head Coach
- Equipment Coordinator
- Facilities Coordinator
- Schedule Coordinator
- Fundraising Coordinator
- Volunteer Coordinator

Volunteer #2

Name:

Email:

Phone:

As the first choice, Volunteer #2 would like to volunteer for:

As my second choice, Volunteer #2 would like to volunteer for:

- Gym Manager
- Team Parent
- Assistant Coach
- Head Coach
- Equipment Coordinator
- Facilities Coordinator
- Schedule Coordinator
- Fundraising Coordinator
- Volunteer Coordinator

10. Confirmation Page

Next you'll have a confirmation page where you should confirm all data entered is correct. If anything needs correction, click the Back button to fix it. Otherwise, "sign" with your initials in the requested place, then click Next.

Member Summary Information: John Cantoni

80% complete



* required fields

Parent/Guardian Information

Guardian 1		Guardian 2	
First Name:	[Redacted]	First Name:	[Redacted]
Last Name:	[Redacted]	Last Name:	[Redacted]
Home Phone:	[Redacted]	Home Phone:	[Redacted]
Work Phone:	[Redacted]	Work Phone:	[Redacted]
Cell Phone:	[Redacted]	Cell Phone:	[Redacted]
Gender:	[Redacted]	Gender:	[Redacted]
Email:	[Redacted]	Email:	[Redacted]

Emergency Contact Information

Emergency Contact: [Redacted]
 Emergency Phone: [Redacted]
 Relationship: [Redacted]
 Physician Name: [Redacted]
 Physician Phone: [Redacted]
 Insurance Company: [Redacted]
 Policy Number: [Redacted]
 Medical Concerns: [Redacted]

Member Profile Information

Returning Player : yes Height: [Redacted]
 Jersey Size: [Redacted]
 School Name: [Redacted]

Cart Summary

Name	Description	Amount
John Cantoni	WSJ NJB Winter League 2009 - First Child + Volunteer Deposit	\$425.00
Total:		\$425.00


11. Finish Page

On the next screen, if you have additional players (siblings) to register, click the Register Another Player icon. Otherwise, click the Register & Pay Later icon.

90% complete



Finish

 Cart Contents

	Name	Description	Amount
<input type="button" value="Remove"/>	John Cantoni	WSJ NJB Winter League 2009 - First Child + Volunteer Deposit	\$425.00
Total:			\$425.00

Register Siblings

Complete Registration:

Online Payment is currently not available. Please contact your Admin (info@westsanjosenjb.com) or [D4Sports](#) for help.



Add More Options:



Register another Player

12. Registration Complete

On the next screen, you will be finished with registration. Make sure to click the "Registration Form" link, and print that document. You'll need a signed copy of that document at registration night in order to complete the process.

Registration Completed.

100% complete

Registration is complete.

You Have Completed Online Registration. Please Do Not Mail In the Payments. At that time you will be able to pay your registration fees by check, debit card, or credit card. You will also receive a receipt, a registration certificate, and copy of your utility bill. Please visit our website to find out when to bring your payment to the league. <http://westsanjoseljfb.com>

Click this link to view the registration form (for each player); print, sign, and bring with payment to reg nite.

Thanks for joining West San Jose NJB!

Registration Forms

Print these forms to complete registration:

[Registration Form](#)

Print these receipts for your reference:

[John Cantoni](#)

Review payment information:

Transaction ID: 610782
Transaction Date: 8/17/2009 12:28:50 AM
Payment Method: **Mail-in/Deferred Payment**

Be sure to visit your account page

You'll always be able to get your forms, see what you've signed up for, and register for more.

[Visit account >>](#)

Mail to Address:

West San Jose NJB
PO Box 633
Santa Clara, CA 95052-0633

Name	Description	Amount
John Cantoni	WSJ NJB Winter League 2009 - First Child + Volunteer Deposit	\$425.00
	Total	\$425.00